

JOB DESCRIPTION

POSITION TITLE:	Pastoral Strategic Lead	
LOCATION:	The GateWay, Addlewell Lane, Yeovil, BA20 1QN	
REPORTING TO:	Leader of the Leadership Team	
SALARY:	£18,373	(FTE £30,621)
WORKING HOURS:	22.5 hours / week	(actual working days to be agreed with Line Manager)
START DATE:	October 2021	(or as soon as practicable)

JOB PURPOSE

To develop and lead the pastoral care within Yeovil Community Church, and to work collaboratively with other members of the Strategy Team to ensure our pastoral care aligns with the vision of YCC's Leadership Team.

KEY ACCOUNTABILITIES

Responsibilities

Strategic Leadership

- Oversee the pastoral care / provision for the congregation, primary delivered through Small Groups and targeted pastoral support
- Oversee the delivery of pastoral care of staff and volunteers across the different operational areas (Operations, Creative & Community)
- Develop our Mental Health strategy for both Church and Community response
- Be a member of the Strategy Team, to ensure that pastoral care aligns with the wider vision of the YCC Leadership Team
- Line Management of the Gateway Chaplain to plan, deliver and review YCC pastoral care.

Communications

- Update Leaders on any pastoral concerns where appropriate
- Be a point of contact for:
 - Small Group Cluster Leaders
 - Prayer Ministry Team
 - Leaders of other groups with pastoral care elements (e.g. Poppins, Oaks, Link Up & Young@Heart).

Training

- Plan the support and training volunteers, and deliver if required
- Arrange (and deliver where appropriate) training for Small Group Leaders (e.g. Safeguarding adults, General leadership skills, Pastoral care, Bereavement awareness etc.).
- Support and over-see the delivery of pastoral and discipleship courses (e.g. Alpha, The Marriage Course and Pre-Marriage Course).

Event Management

- Arrange and host Small Group Cluster Leader events
- Arrange and host Small Group Leaders events to celebrate what they do and thank them
- Organise Welcome events for Newcomers (3 times a year)

Finance

The post holder will have budgetary responsibility for aspects of our Pastoral ministry.

Staffing

The post holder will be responsible for line managing the Gateway Chaplain, and for leading, directing and supporting a number of teams of volunteers.

PERSON SPECIFICATION

Experience

- Recognizing and managing pastoral concerns
- Implementing pastoral support processes
- Organising and motivating people
- Managing and developing staff and volunteers
- Working within a team with leadership responsibility
- Effective collaboration and delivery of outcomes
- Leading within a Christian context, displaying maturity and wisdom.

The post holder will be closely integrated with the leadership team. Our expectation is that they will swiftly demonstrate the maturity of Christian character and understanding such that (if not already a part of the team) they can be confidently commended to the church to serve in this role.

Skills and Abilities

- Good listening skills, and the ability to identify pastoral and discipleship needs and sign-post people to the best help available
- Strategic organisational leadership skills, showing an ability to find workable solutions with the available resources
- Ability to motivate and manage others, including sensitively handling conflict and confrontation
- Self-motivated initiator and problem-solver
- Effective written and verbal communicator to a wide range of audiences
- Able and willing to work flexibly.

Personal Qualities

- Committed to the ethos and beliefs of YCC, as expressed in our Mission, Values and Vision ([365](#))
- A good boundary setter, who is able to maintain their own health and well-being while managing the pastoral care of others
- Resilient and reliable
- A commitment to personal development and supervision.

There is a Genuine Occupational Requirement for the post holder to be a committed Christian, and the successful applicant will be required to undertake a Disclosure and Barring Service (DBS) check.

APPLICATION GUIDELINES

To apply for this post, please send a CV and supporting information to:

adam.dyer@yeovil.cc

Supporting information should be no more than 500 words and should detail your ability to meet the criteria set out in the person specification.

Closing date for applications: Sunday 12 September 2021

Yeovil Community Church is committed to promoting equal opportunity in recruiting and delivery of services to our staff and volunteers. We are attempting to collect information about sex, age, ethnicity and disability to be used for statistical purposes only. This form is to be completed voluntarily and will be separated from your personal application. If you do not wish to provide this information, there is no penalty and you will be treated the same as all other applicants. Thank you for helping us to assess the equality and comprehensiveness of Yeovil Community Church's recruitment and services. Please download and complete the Equal Opportunities form [here](#).

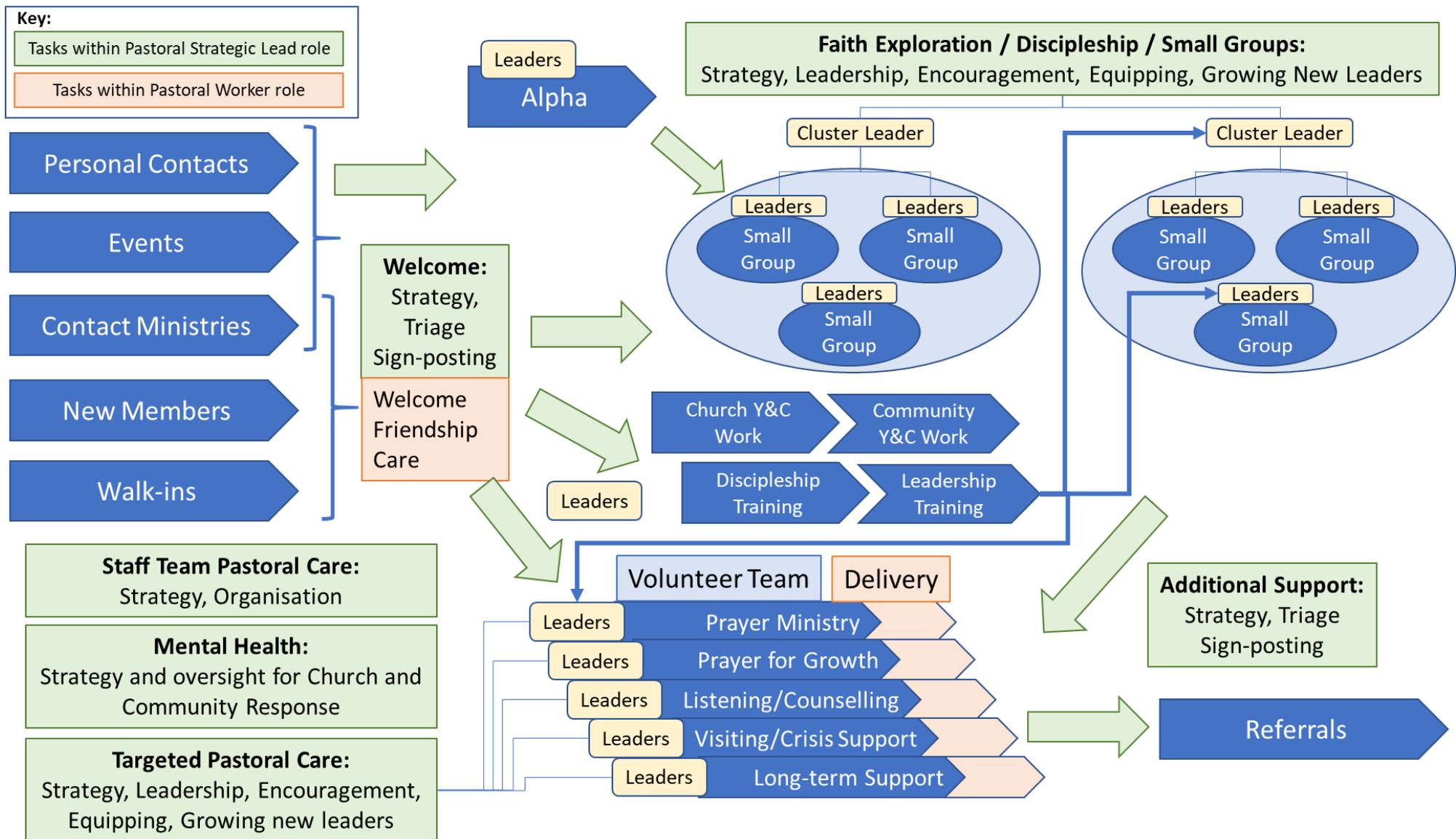


Figure 1: Pastoral Activities, Flows and Organisation

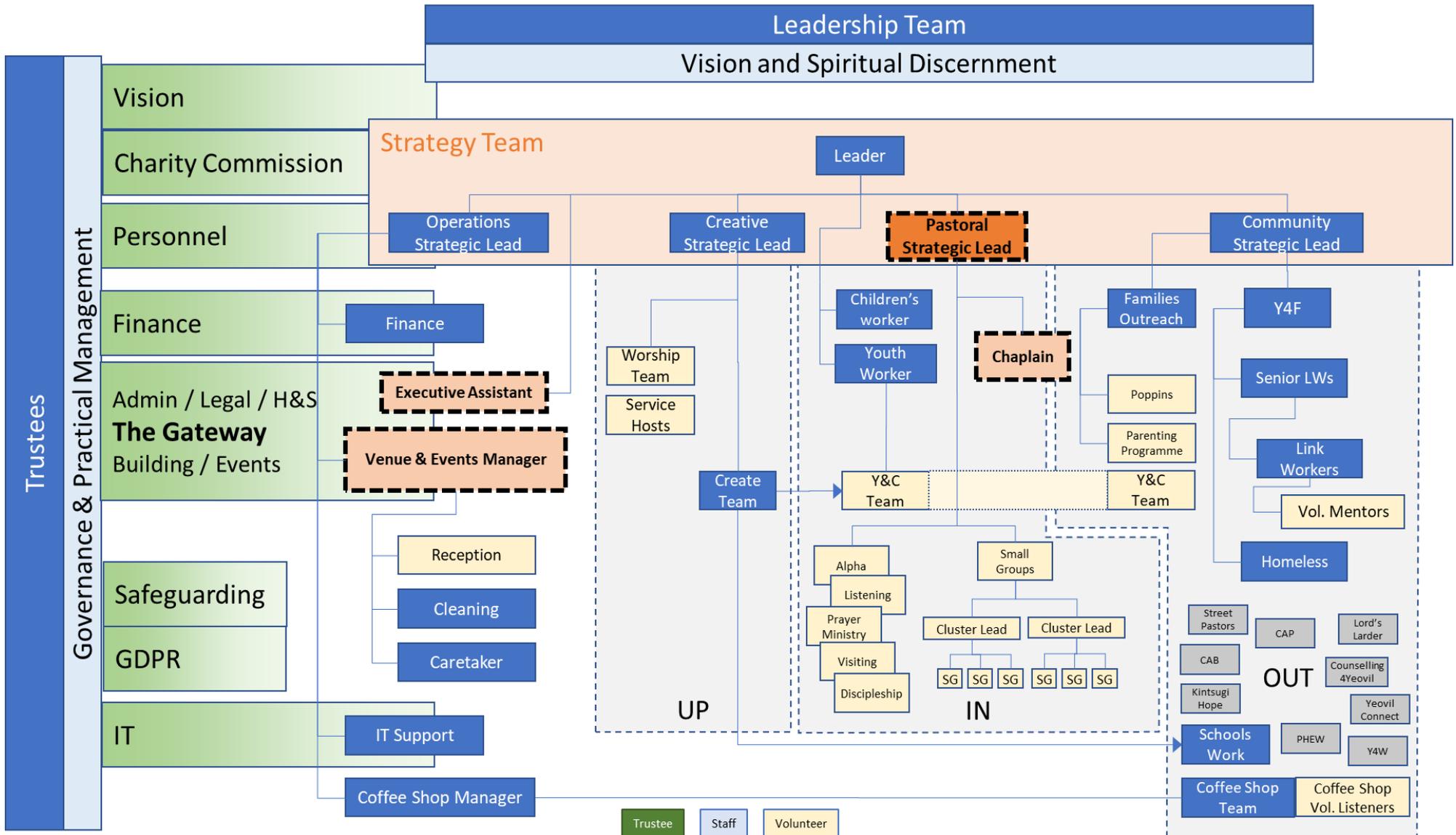


Figure 2: Location of this role within our organisation