**JOB DESCRIPTION**

**POSITION TITLE: Youth Leader (Fixed term maternity leave cover)**

**LOCATION: The GateWay**

**REPORTING TO: YCC Leadership Team Leader**

**HOURLY RATE: £19,500 to £21,500 pro rata** **(£15,600 – 17,200 for 30 hours)**

**WORKING HOURS: 30 hours per week to be worked flexibly includes some weekends and evenings**

**EFFECTIVE DATE OF JD: February 2020**

**JOB PURPOSE:** *To plan oversee and manage all YCC youth (11-18s) activities and oversee the pastoral care and spiritual development of YCC youth (11-18s)*

**KEY ACCOUNTABILITIES:**

* *Developing and implementing the vision for YCC, in accordance with the values and ethos of Yeovil Community Church to ensuring the needs of YCC youth are met as well as reaching out to the wider youth community.*
* *To develop and provide oversight and leadership to all YCC youth activities including teaching programmes, camps and residential events*
* *Leading, supporting and directing the team of volunteers working within YCC youth, in accordance with the requirements of the YCC Health & Safety and Safeguarding Policies.*
* *Ensuring that there is effective and regular communication of all youth activities to the wider YCC family, and the parents and families of young people.*
* *Liaising with the Create Team Leader and Children & Families Team to ensure congruent strategies for children and youth within YCC.*
* *Provide Line Management to the Create Youth Intern and The Children’s Worker*
* *Ensure that all members of YCC youth have access to safe and appropriate pastoral care in their context.*
* *Encouraging and facilitating healthy and proactive mentoring and discipleship relationships or all members of YCC youth.*
* *Identifying, encouraging and developing new young leaders from within YCC youth.*
* *Encouraging and helping YCC youth to integrate into the wider YCC family*
* *Taking time to pray and hear God for the above activities.*

 **It should be noted that the duties or tasks associated with of the post may change from time to time without altering their general character or the level of responsibility entailed and without affecting the grading of the post.**

**RESOURCES**

**Finance**

*This post has no budgetary responsibility. The postholder will be expected to ensure resources are used efficiently*

**Staff**

*The postholder line manages the Create Youth Intern and the YCC Childrens Worker.*

**KNOWLEDGE AND EXPERIENCE.**

**Education/Training/Qualifications**

* *Youth Work Qualification (D)*
* *English and Mathematics GCSE or equivalent (E)*

**Experience**

* *Experience of youth work in a church context (E)*
* *Experience of recognizing pastoral concerns (including mental health, safeguarding and relationship issues) (D)*

**Skills & Abilities**

* *Good Communication Skills (E)*
* *Emotional Resilience (E)*
* *Ability to relate to young people of different cultures and backgrounds (E)*
* *Competent user of Microsoft Word, Excel and Outlook (D)*

**Personal Abilities**

* *Ability to reflect the ethos and culture of Yeovil Community Church (E)*
* *Be prepared to undertake a Disclosure and Barring Service (DBS) check (E)*
* *Car Driver (D)*